

PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Monday, May 22, 2023
Time: 6:30 p.m.
Location: Panther Trace II Clubhouse
11518 Newgate Crest Drive,
Riverview, FL 33579

Dial-in Number:Phone 1-904-348-0776
Conference ID: 892 108 477#

*Comments on agenda and/or non-agenda items can be
presented by anyone physically present or emailed to the
District Manager at least 48 hours prior to the meeting
(kdarin@vestapropertyservices.com &
sconley@vestapropertyservices.com)*

Agenda

For the full agenda packet, please contact: sconley@dpfgmc.com

I. Roll Call:

S1: Clint Miner
(Vice Chair)

S2: David Steppy

S3: Jeffrey Spiess
(Chair)

S4: Pamela Wood

S5: Scott Ward

II. Pledge of Allegiance

III. Audience Comments – Agenda Items

(Limited to 3 minutes per individual for agenda items)

IV. Staff Reports

A. District Counsel – *John Vericker, Straley, Robin Vericker*

B. District Engineer – *Tonja Stewart, Stantec*

C. District Manager – *Kyle Darin, Vesta District Services*

V. Business Matters

A. Vendor Reports

1. Aquatic Maintenance – *Remson Aquatics*

[Exhibit 1](#)

2. Landscape Maintenance – *Garth Rinard, LMP*

[Exhibit 2](#)

a. Consideration of Landscape Proposals

i. Balm Riverview Irrigation Repair - \$118.75

ii. Belcroft Irrigation Repair - \$101.20

iii. Mulch Replenishment - \$41,250 – *previously Presented*

iv. Clubhouse South Face Landscape Replenishment -
\$19,596.50

v. Clubhouse Frontage Landscape Replenishment – *To be Distributed*

B. Consideration and Adoption of **Resolution 2023-03, Appointing and Removing
Secretary**

[Exhibit 3](#)

C. Review of Tickler File

[Exhibit 4](#)

VI. Administrative Matters/Consent Agenda

- A. Consideration and Approval of the Minutes of the Board of Supervisors Regular Meeting Held April 24, 2023 [Exhibit 5](#)
- B. Consideration and Acceptance of the FY 2022 Audited Annual Financial Report [Exhibit 6](#)
- C. Consideration and Acceptance of the April 2023 Unaudited Financial Report [Exhibit 7](#)
- D. Consideration and Acceptance of the Hillsborough County Supervisor of Election 2023 Voter Count – 2,584 [Exhibit 8](#)

VII. Facilities Report

- A. Facility Director – *Anna Ramirez, Vesta* *To Be Distributed*

VIII. Audience Comments – New Business

(Limited to 3 minutes per individual for non-agenda items)

IX. Supervisor Requests

(Includes Next Meeting Agenda Item Requests)

X. Action Items Summary

(To Be E-mailed to Supervisors and Staff)

XI. Next Meeting Quorum Check

Confirmation of Quorum for Next Meeting Scheduled for 6:30 p.m. on June 26, 2023 at the Panther Trace II Clubhouse (11518 Newgate Crest Drive, Riverview, Florida 33579)

XII. Adjournment